

Change of Attorney (NWPTA)

Overview - Change of Attorney (NWPTA)

Filing a Change of Attorney (NWPTA)

The following overview provides the information you need to file a Change of Attorney. For business or legal advice, you should go to a small business consultant or a lawyer.

Click on a particular topic of interest below, or read the whole guide using the scroll bar.

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Background

A BC Company that is registered in Alberta and/or Saskatchewan as an extraprovincial company must submit any changes to the attorney information to the Alberta Registry and/or Saskatchewan Corporate Registry.

This transaction will allow you to add an attorney, remove an attorney or to edit the addresses of any of the attorneys. The changes you enter will be submitted to the Alberta Registry and/or Saskatchewan Corporate Registry on your behalf.

For more information, read the [Frequently Asked Questions](#).



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Important Information


There are no statutory filing fees associated with this filing. The Alberta fees were eliminated by the Trade, Investment and Labour Mobility Agreement. The Saskatchewan fees were eliminated by the New West Partnership Trade Agreement.



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Getting Started

Before you begin, ensure you have the following information on hand:

1	The company's incorporation number or business number.
2	The company's password.  If the company does not yet have a password, you can create one .
3	The name and address of the attorney(s) appointed in Alberta. <ul style="list-style-type: none">• Attorney must be an individual (not a company or firm).

- There must be one primary attorney, but you can also have one alternate attorney.
- The attorney's address must be a physical address where the attorney can receive legal notices.
- If the mailing address is different from the physical address, the mailing address must also be included.
- The name of the firm can be included as well.

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The name and address of the attorney(s) appointed in Saskatchewan.

- Attorney must be an individual (not a company or firm).
- There must be at least one attorney.
- The attorney's address must be a physical address where the attorney can receive legal notices.
- If the mailing address is different from the physical address, the mailing address must also be included.
- The name of the firm can be included as well.

While you are completing the form, you can view a draft of all the information you have entered by clicking "View Draft Filing" from the left sidebar. To view the document, you require Adobe Acrobat Reader.



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THIS INFORMATION IS INTENDED AS A GUIDE ONLY AND SHOULD BE READ IN CONJUNCTION WITH THE [BUSINESS CORPORATIONS ACT](#) AND THE [REGULATION](#) UNDER THE BUSINESS CORPORATIONS ACT